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## RG18001 Enterprise eLicensing (ITAC Recommendation) - Corrected ITAC Date

1 message

Sierra Rose &lt;sierra.rose@azdoa.gov&gt;

Wed, Apr 10, 2019 at 9:43 AM

To: jeffrey.fleetham@azroc.gov

Cc: Anthony Jacovino <anthony.jacovino@roc.az.gov>, Douglas Lange <doug.lange@azdoa.gov>, Jacob Wingate <jwingate@az.gov>, Strategic Oversight - ADOA <strategic\_oversight@azdoa.gov>, ADOA - ASET\_BE\_BA\_Team <aset\_be\_ba\_team@azdoa.gov>, rperrera@azleg.gov, Morgan Reed <morgan.reed@azdoa.gov>, JR Sloan <jr.sloan@azdoa.gov>, Charles Brown <charles.brown@azdoa.gov>, asetassurance@azdoa.gov, brian.kirby@roc.az.gov

Director Fleetham,

In response to the amended Project Investment Justification (PIJ) for the “**Enterprise eLicensing**” project, the Arizona Department of Administration (ADOA) Strategic Enterprise Technology (ASET) office has reviewed your proposal to continue development and implementation of a solution the Arizona Registrar of Contractors (ROC) will use to modernize the systems used to intake, track and process licensing related activities.

The amended PIJ implies funding is available, for the total estimated life cycle cost of the project, which is shown below.

### Financial Detail:

The original project cost do not account for the operational costs of the project based on the original approval focusing completely on APF funds dedicated to development.

#### Original PIJ Financials

| <i>Five Year Life-Cycle Summary</i> |               |               |               |               |               |              |
|-------------------------------------|---------------|---------------|---------------|---------------|---------------|--------------|
| <i>Cost Description</i>             | <i>FY2018</i> | <i>FY2019</i> | <i>FY2020</i> | <i>FY2021</i> | <i>FY2022</i> | <i>Total</i> |
| Development Costs                   | \$240,000     | \$0           | \$0           | \$0           | \$0           | \$240,000    |
| Operational Costs                   | \$88,100      | \$88,100      | \$88,100      | \$88,100      | \$88,100      | \$440,500    |
| Total Project Costs                 | \$328,100     | \$88,100      | \$88,100      | \$88,100      | \$88,100      | \$680,500    |

#### Amended PIJ Financials: 5/14/18

| <i>Five Year Life-Cycle Summary</i> |               |               |               |               |               |              |
|-------------------------------------|---------------|---------------|---------------|---------------|---------------|--------------|
| <i>Cost Description</i>             | <i>FY2018</i> | <i>FY2019</i> | <i>FY2020</i> | <i>FY2021</i> | <i>FY2022</i> | <i>Total</i> |
| Development Costs                   | \$493,061     | \$0           | \$0           | \$0           | \$0           | \$493,061    |
| Operational Costs                   | \$0           | \$88,061      | \$88,061      | \$88,061      | \$88,061      | \$440,305    |
| Total Project Costs                 | \$493,061     | \$88,061      | \$88,061      | \$88,061      | \$88,061      | \$933,366    |

#### Amended PIJ Financials: 1/14/18

| <i>Five Year Life-Cycle Summary</i> |               |               |               |               |               |              |
|-------------------------------------|---------------|---------------|---------------|---------------|---------------|--------------|
| <i>Cost Description</i>             | <i>FY2018</i> | <i>FY2019</i> | <i>FY2020</i> | <i>FY2021</i> | <i>FY2022</i> | <i>Total</i> |
| Development Costs                   | \$493,061     | \$328,204     | \$0           | \$0           | \$0           | \$821,265    |
| Operational Costs                   | \$0           | \$88,061      | \$222,537     | \$88,061      | \$88,061      | \$486,720    |
| Total Project Costs                 | \$493,061     | \$416,2653    | \$222,537     | \$88,061      | \$88,061      | \$1,307,985  |

#### Amended PIJ Financials 4/17/19 ITAC

| <i>Five Year Life-Cycle Summary</i> |               |               |               |               |               |              |
|-------------------------------------|---------------|---------------|---------------|---------------|---------------|--------------|
| <i>Cost Description</i>             | <i>FY2018</i> | <i>FY2019</i> | <i>FY2020</i> | <i>FY2021</i> | <i>FY2022</i> | <i>Total</i> |
|                                     |               |               |               |               |               |              |

|                     |           |           |           |           |           |             |
|---------------------|-----------|-----------|-----------|-----------|-----------|-------------|
| Development Costs   | \$493,061 | \$561,057 | \$465,707 | \$0       | \$0       | \$1,519,825 |
| Operational Costs   | \$0       | \$88,061  | \$263,937 | \$127,661 | \$127,661 | \$607,320   |
| Total Project Costs | \$493,061 | \$649,118 | \$729,644 | \$127,661 | \$127,661 | \$2,127,145 |

This notification is the Arizona Strategic Enterprise Technology Office's recommendation to the Information Technology Authorization Committee (ITAC) for **Approval with Conditions** of the technology project as follows:

1. Should development costs exceed the approved estimates by 10% or more, or should there be significant changes to the proposed technology scope of work or implementation schedule, the Agency must amend the PIJ to reflect the changes and submit it to ADOA-ASET, and ITAC if required, for review and approval prior to further expenditure of funds.
2. Prior to providing vendor access to state data, the Agency must work in collaboration with ADOA-ASET to ensure that appropriate security controls are in place to protect State data.

The amended PIJ is scheduled to be reviewed by ITAC at the Wednesday, April 17, 2019 meeting. Should the ITAC approve the project, you may then proceed to secure additional approvals as required from the Joint Legislative Budget Committee, the Office of Strategic Planning and Budgeting, and the State Procurement Office.

As always, let us know if you have any questions.

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**Sierra Rose, PMP**

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